

Club Q – Meeting Minutes

Date: 1/28/23

Time: 3:00 pm

Location: K. Queenan's home & Zoom

Attendees: 20 (*See List of Attendees on pg. 3)

Opening Prayer: Melvin Thornton

Meeting called to order: Khaalida Queenan @ 3:50pm

Meeting called to close: Khaalida Queenan @ 4:40pm

Prior Meeting Minutes Reading:

1. Jaime Howard read prior meeting minutes:
 - John Queenan advised of corrections needed on November's meeting minutes.
 - Jaime to make corrections, and send corrected copy to John, to add to Club Q website.

Treasury/Financial Report Reading:

1. Carole Ellerbee gave report:
 - Club Q's balance: \$9,810.80 (Scholarship fund: \$726.00/\$9,084.80)

***Discussion Highlights:**

- Cousin Robin questioned ways to pay membership dues.
- Discussion had around the various electronic and non-electronic ways, currently in place, to pay dues.
- John Queenan brought up thoughts of getting rid of membership dues.
- Consensus to keep dues in place.

Old Business:

1. Logo
 - Jaime discussed need to use different tree image in Club Q logo. Jaime will be sending tree options out to the group, in the form of a poll, for committee members to vote on. Image with highest number of votes will be used to create new Club Q logo options, that will be presented at the next Committee meeting.

New Business:

1. Elsie Queenan made motion for exception to bylaws, to allow Bill and Carole to serve another term as Financial Officer & Treasurer, and Jaime Howard second the motion.
2. Payment App discussion around Club Q using Cash App & Zelle, outside of the website, to accept payments on the fly. Brice (Membership Committee Captain) will connect with Bill (Financial Officer) to discuss setting these options up.
3. Dues discussion around incremental membership payments. Bylaws permit; rarely happens.

4. Membership form discussion. Membership Committee to work on current new-membership form submission process, along with process for submitting contact information updates, at time of membership renewal. Process to be discussed between Membership and Treasury.
5. Text service discussion. Khaalida and Jaime proposed use of text service, for mass-messaging meeting/event/fundraiser details/reminders, to committee/family. Jaime provided high-level overview, and estimated cost of \$120 annually. Jennifer proposed use of Band App and Constant Contact, for free. Khaalida proposed use of both communication methods, gearing use of the free apps toward committees and potential focus groups.

***Discussion Highlights:**

- Robin Cole questioned current Treasury Office setup, and options for adding additional members to office, due to possible conflict of interest and auditing.
- John Queenan explained reasoning for current Treasury setup, explained Club Q is not a 501(c)(3), and confirmed money collected by Club Q falls under IRS auditing thresholds.

Committee Updates:

1. Membership Committee:

- **Committee Captain** - Brice Wharton
- **Committee Member** - Veda Cottom
- **Committee Member** - Kim McCracken

2. Fundraising Committee (New):

- **Committee Captain** – Faith Crabbe
- **Committee Member** – Jennifer Henderson
- **Committee Member** – Hank Wright

3. Bylaws Committee:

- **Committee Captain** - Hank Wright
- **Committee Member** – John Queenan
- **Committee Member** – Jennifer Henderson
- **Committee Member** – Brice Wharton

4. Scholarship Committee:

- **Volunteers Needed**

5. Sunshine Committee:

- **Committee Captain** – Brice Wharton

6. Website Committee:

- **Committee Captain** – John Queenan
- **Committee Member** – Khaalida Queenan (Grasshopper #1)
- **Committee Member** – Jaime Howard (Grasshopper #2)

***Discussion Highlights:**

- Khaalida wants to drive down future Family Reunion costs, by fundraising. Khaalida made proposal for new fundraising committee, led by Faith Crabbe. Jenn Henderson and Hank Wright volunteered for committee. Faye spent a few minutes sharing some fundraising ideas: E.g. Beef & Beer, Casino Trip, Lottery, Designer Bag Bingo, etc. Both Faye and Jenn shared details about their prior fundraising experience.

- Hank briefly discussed the role of the Bylaws Committee, and the need for meetings to review/discuss bylaws, every 2-3 years. John Queenan, Jenn Henderson and Brice Wharton joined committee.
- Danielle gave Khaalida Club Q Gavel.

Picnic:

1. Khaalida opened discussion about this year's picnic and solicited location ideas. Hank suggested Knoebel Park. Jamarr suggested Camel beach. All members with location suggestions will bring ideas and information to next meeting. Location discussion, vote, and decision to be made at next meeting.

Closing Items:

1. Member introductions
2. New Members: Tommy Queenan & Veda Cottom
3. Next Meeting, via Zoom - 2/18/23 @ 3:00.
4. Closing Prayer – Faith Crabbe

Attendees List:

1. Khaalida Queenan
2. Carole Ellerbee
3. Hank Wright
4. Judy Washington
5. Elsie Queenan
6. Melvin Thornton
7. Thomas Queenan
8. Brice Wharton
9. Jaime Howard
10. Regina Johnson
11. Danielle Mack
12. Gloria Taylor
13. Jennifer Henderson
14. Jamarr Queenan
15. Latisha Scott
16. Veda Cottom
17. Faith Crabbe
18. Kim McCracken (attended via Zoom)
19. Robin Cole (attended via Zoom)
20. John Queenan (attended via Zoom)